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*City of Calimesa Planning Department*  
**LOT LINE ADJUSTMENT APPLICATION REQUIREMENTS**

**TO BE SUBMITTED WITH MASTER LAND USE ENTITLEMENT APPLICATION**

- The completion of an application.
- A **notarized** Owner's Certificate for Lot Line Adjustment
- One copy of a preliminary title report for **each** subject property.
- A 8 1/2" x 11" site plan, which shall include the following:
  - a. The lot line to be adjusted, showing existing and proposed positions;
  - b. Location of existing structures, including their dimensions;
  - c. Area location map;
  - d. North arrow, pointing up or to the left;
  - e. An engineer's scale showing the adjustment to be made; and
  - f. Assessor's Parcel number for each lot
- Revised deeds and metes, and bounds legal description\*\*
- Processing fee
- Submittal to Planning Department for approval by the Planning Director

**\*\*NOTE:** New deed reflecting the lots resulting from the lot line adjustment and metes, and bounds legal descriptions may be prepared by licensed civil engineer, or licensed land surveyor.

RECORDING REQUESTED BY AND  
WHEN RECORDED, MAIL TO:

City Clerk  
City of Calimesa  
908 Park Avenue  
Calimesa, CA 92320

\_\_\_\_\_ Space Above This Line for Recorder's Use \_\_\_\_\_

**CERTIFICATE OF COMPLIANCE FOR LOT LINE ADJUSTMENT**  
**LOT LINE ADJUSTMENT NO. \_\_\_\_\_**

I/We the undersigned owner(s) of record of real property within the City of Calimesa hereby REQUEST the City of Calimesa to state that said real property described below has complied with the provisions of the Subdivision Map Act (Section 66410 et. seq., Government Code, State of California), and the City of Calimesa Subdivision Ordinance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Typed or Printed)

\_\_\_\_\_  
Name (Typed or Printed)

\_\_\_\_\_  
Name (Typed or Printed)

See Exhibit A  
Legal Description

**DETERMINATION OF COMPLIANCE**

I/WE HEREBY CERTIFY that the above-described parcel complies with the applicable provisions of the Subdivisions Map Act and the City of Calimesa Subdivision Ordinance and may be sold, financed, leased, or transferred in full compliance with all applicable provisions of the Subdivision Map Act, and the City of Calimesa Subdivision Ordinance.

CITY OF CALIMESA

By: \_\_\_\_\_  
City Engineer

RCE No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Date: \_\_\_\_\_