

*City Of Calimesa*  
**City Council Minutes of Regular Meeting**  
May 20, 2013

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**CALL TO ORDER** 6:00 p.m. by Mayor Pro Tem Hewitt.

**ROLL CALL:** MAYOR PRO TEM HEWITT, COUNCIL MEMBER HYATT, COUNCIL MEMBER MCINTIRE AND COUNCIL MEMBER ZANOWIC.

**ABSENT:** MAYOR DAVIS

**MOTION BY COUNCIL MEMBER HYATT, SECONDED BY COUNCIL MEMBER ZANOWIC, CARRIED 4-0 TO APPROVE THE ABSENCE OF MAYOR DAVIS.**

**STAFF:** CITY MANAGER ANSTINE, CITY ATTORNEY ENNIS, CITY CLERK GERDES, PUBLIC WORKS DIRECTOR FRENCH, COMMUNITY DEVELOPMENT DIRECTOR GUARRACINO, CITY ENGINEER THORNTON AND POLICE LT ORTIZ.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member McIntire.

**COMMUNICATIONS FROM THE PUBLIC**

None.

**APPROVAL OF THE AGENDA**

**MOTION BY COUNCIL MEMBER HYATT, SECONDED BY COUNCIL MEMBER MCINTIRE, CARRIED 4-0-1-0(MAYOR DAVIS WAS ABSENT) TO APPROVE THE AGENDA AS PRESENTED.**

Mayor Pro Tem Hewitt asked if there were any items to be removed from the consent calendar for discussion. There were no items removed for discussion.

**CONSENT CALENDAR**

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
  - a. *City Council Action Minutes of the Regular Meeting of May 6, 2013.*
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
  - a. *Community Services Commission Minutes of 4/3/2013 Regular Meeting*
  - b. *Library Commission Minutes of 4/2/2013 Regular Meeting*
  - c. *Public Works & Safety Commission Minutes of 4/4/2012 Regular Meeting*
3. APPROVAL OF WARRANT REGISTERS.
  - a. *Check Register report with a total of \$189,742.18 (Check Nos. 27048 to 27119)*
  - b. *May 9, 2013 Payroll of \$33,557.54 (Ck Nos. 6300 thru 6313)*

4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA.

*This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.*

5. 4TH STREET PARK - AUTHORIZATION TO CIRCULATE A NOTICE INVITING BIDS (NIB).

*RECOMMENDATION: That the City Council authorize the City Manager to circulate a Notice Inviting Bids (NIB) to receive bids for construction of the 4<sup>th</sup> Street Park Improvements.*

6. SAFE ROUTES TO SCHOOLS PROJECT, CYCLE 8 - 2<sup>ND</sup> STREET AND AVENUE L STREET IMPROVEMENTS, AUTHORIZATION TO CIRCULATE A NOTICE INVITING BIDS (NIB)

*RECOMMENDATION: That the City Council authorize the City Manager to circulate a Notice Inviting Bids (NIB) to receive bids for construction of street, bridge, and utility improvements along 2<sup>nd</sup> Street and Avenue L.*

**MOTION BY COUNCIL MEMBER ZANOWIC, SECONDED BY COUNCIL MEMBER HYATT, CARRIED 4-0-1-0(MAYOR DAVIS WAS ABSENT) TO APPROVE THE CONSENT CALENDAR AS PRESENTED.**

#### **CHIEF OF POLICE COMMENTS & REPORTS**

Lt. Pete Ortiz stated that he had nothing new to report since the last meeting and stated that the department is working with staff on the 2013-2014 fiscal year budget.

Council Member McIntire spoke regarding illegal dune buggies on the Dickinson property on Douglas Street and requested that the Sheriff's Department keep an eye on them. She also asked what occurred in the 1000 block of Douglas Street around 3:00 am on either Sunday or Monday morning.

Lt. Ortiz replied that he was not aware of the incident, but that he would look into it and report back to Council.

#### **FIRE CHIEF COMMENTS & REPORTS**

The fire department was not in attendance, no report was given.

#### **MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS**

Council Member Hyatt reported that he spoke at an event sponsored by WRCOG in regards to AB341-Household Hazardous Waste, adding that 55 were in attendance. He further reported that he attended a water task force meeting.

Council Member Zanowic reported that she attended a meeting of the RCTC where they discussed the Perris Valley Line and the lawsuit filed by the Friends of Riverside Hills.

She further reported that she attended the Riverside Division League of California Cities meeting and the Joint Elected Officials meeting at the Yucaipa/Calimesa School District.

Mayor Pro Tem Hewitt reported that he attended the Riverside Division League of California Cities meeting, adding that there were 4 law enforcement speakers who spoke on the “realignment – one year into it”. He further reported that he attended the Joint Elected Officials meeting at the Yucaipa/Calimesa School District, stating that Joe Zoba spoke on behalf of Yucaipa Valley Water District and Ray Casey spoke on behalf of the City of Yucaipa. He added that Mayor Davis spoke on behalf of City Manager Anstine, who was unable to attend. He further reported that he attended the Pass Area Water Task Force meeting on behalf of Mayor Davis who was unable to attend.

## **BUSINESS ITEMS**

### **7. REQUEST OF COMMUNITY SERVICES COMMISSION**

***RECOMMENDATION: That the City Council provide direction pertaining to the request for an audit of the Family Services Association (FSA) funds by the Community Services Commission.***

City Manager Anstine presented the agenda report. Council Member Hyatt questioned what depth of an audit staff would be looking for. City Manager Anstine stated that he would start with requesting the annual audit report.

Geri Longfellow, 10961 Desert Lawn Drive, Calimesa spoke in support of requesting an audit of the Family Services Association funds, stating that she previously served as a member of the Sr. Advisory Committee and volunteered at the Sr. Center following her retirement. She expressed her concerns of the lack of documented accountability for the Senior Center from Family Services Association.

After Council discussion the following action was taken:

**MOTION BY COUNCIL MEMBER HYATT, SECONDED BY COUNCIL MEMBER ZANOWIC, CARRIED 4-0-1-0(MAYOR DAVIS WAS ABSENT) TO DIRECT STAFF TO START WITH THE REQUESTING OF AN ANNUAL AUDIT REPORT FROM FAMILY SERVICES ASSOCIATION.**

## **COUNCIL MEMBERS’ COMMENTS & REPORTS**

*This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).*

Council Member Hyatt announced that the garden club held their annual sale and sold basically all they had, adding that it was very profitable for them. He further announced that Jan Sterling, who previously volunteered at the Sr. Center and was involved in many Sr. events and activities passed away, adding that her service was held at the Sr.

Center. He suggested adjourning the meeting in her memory. He questioned whether the city received any invitations or information from the Beaumont Chamber of Commerce for their State of the City event, adding that he had not received an invitation.

City Manager Anstine replied that staff had not received an invitation or flyer from the Beaumont Chamber for the event.

Council Member Zanowic reported that she attended the Chamber Ribbon Cutting ceremony for Calimesa Insurance on Calimesa Blvd and Avenue K.

Mayor Pro Tem Hewitt reminded all of the Annual Memorial Day Ceremony to be held at the Desert Lawn Cemetery on Memorial Day.

### **CITY MANAGER COMMENTS & REPORTS**

City Manager Anstine questioned whether any members of Council would be attending the League of California Cities Annual Conference in September, adding that if they plan to attend they need to contact City Clerk Gerdes for registration.

Council Member Hyatt questioned when the budget would be ready for the Budget Finance Committee to review. City Manager Anstine replied that he would meet with Finance Consultant Holliman and contact the budget committee within the week with a date for the meeting.

### **RECESS TO CLOSED SESSION**

Mayor Pro Tem Hewitt recessed the meeting at 6:31 p.m. to Closed Session. City Attorney Ennis announced the Closed Session Items.

#### **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(c) Potential Initiation of Litigation  
**Number of Cases:** One (1) case

#### **B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(c) Potential Initiation of Litigation  
**Number of Cases:** One (1) case

### **CLOSED SESSION ANNOUNCEMENT**

- A. No reportable action.
- B. No reportable action.

### **ADJOURNMENT**

Meeting adjourned in memory of Jan Sterling at 7:20 p.m. to the Regular meeting of the City Council on Monday June 3, 2013, at 6:00 p.m.

Respectfully Submitted,



Darlene Gerdes, City Clerk

Approved by Council:

6/3/13