

City Of Calimesa

Joint City Council & Successor Agency Minutes of Special Budget Workshop June 19, 2013

CALL TO ORDER 4:00 p.m. by Mayor/Agency Chair Davis.

ROLL CALL: MAYOR/AGENCY CHAIR DAVIS, MAYOR PRO TEM/AGENCY MEMBER HEWITT, COUNCIL MEMBER/AGENCY MEMBER HYATT, COUNCIL MEMBER/AGENCY VICE-CHAIR MCINTIRE AND COUNCIL MEMBER/AGENCY MEMBER ZANOWIC.

ABSENT: NONE

STAFF: CITY MANAGER ANSTINE, CITY CLERK GERDES, FINANCE CONSULTANT HOLLIMAN, ACCOUNTING COORDINATOR SIMMONS, PUBLIC WORKS DIRECTOR FRENCH, COMMUNITY DEVELOPMENT DIRECTOR GUARRACINO, CITY ENGINEER THORNTON, POLICE CHIEF PEEBLES AND FIRE CHIEF GREGG.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Michael Simon.

COMMUNICATIONS FROM THE PUBLIC

None.

JOINT WORKSHOP ITEM

1. JOINT REVIEW OF THE FISCAL YEAR 2013-2014 BUDGET FOR THE CITY OF CALIMESA AND THE CALMESA SUCCESSOR AGENCY.

RECOMMENDATION: *That the City Council and the Calimesa Successor Agency Board of Directors review the Fiscal Year 2013-2014 Budget documents and provide direction as appropriate.*

Finance Consultant Holliman presented the agenda report. The draft budget was presented in sections as follows: General Fund Revenue and Appropriation Summaries, General Fund Department Budgets, Other funds: Special Revenue, CFD's, & Fiduciary (Successor Agency), Capital Improvement Program, Personnel Information: Salaries, Benefits & Full-time Equivalents (FTE's) by department/Fund and a Cost Allocation Plan.

The City Council budget included \$1,000 for membership in the PassEDA, there was Council consensus for staff to invite PassEDA to attend a future meeting to provide a presentation of how Calimesa will benefit from membership in the PassEDA.

The City Manager budget included a line item for advertising that was not necessary, as this item was moved to the City Clerk's budget. There was Council consensus to remove this line item from the City Manager budget in the amount of \$2,500.

The Community Development budget included two line items for Code Enforcement, which after further review was determined to be a duplicate line item. The duplicate item was removed in the amount of \$5,824.

The Police Department budget included a line item for cost of Facilities. There was a Council question as to whether a credit would be considered for the office space used in the Sr. Center by the Police Department on a daily basis.

The Public Works budget included a line item for an NPDES Annual Report Preparation in the amount of \$1,734. Public Works Director French stated that the item should be removed, as the report preparation would be completed in-house, not by an outside contractor.

The Non-Departmental budget included a line item for miscellaneous under 7770 in the amount of \$750.00. Finance Consultant Holliman questioned whether staff could explain what that item should be titled. City Clerk Gerdes stated that the \$750.00 was budgeted for the Annual State of the City. Finance Consultant Holliman also questioned the line item in the amount of \$3,040 under Community Partnerships. City Clerk Gerdes stated that \$2,000 of the \$3,040 is for the Chamber of Commerce, but was not aware of what the remaining \$1,040 was for. Finance Consultant Holliman stated that he would review the budget worksheets to verify the \$1,040 amount and what it was allocated for.

There was Council consensus to fold the Senior Center Computer Fund into the General Fund.

City Engineer Thornton and Public Works Director French presented the Capital Improvement Program with a total amount of \$11,422,000.

ADJOURNMENT

Meeting adjourned at 7:00 p.m. to the Regular meeting of the City Council on Monday July 1, 2013, at 6:00 p.m.

Respectfully Submitted,


Darlene Gerdes, City Clerk

Approved by Council:

7/1/2013

Approved By Successor Agency to the
Calimesa Redevelopment Agency

7/1/2013