



City of Calimesa
Regular Meeting of the City Council
AGENDA

Monday, June 2, 2014

6:00 p.m.

Norton Younglove Multipurpose Senior Center
908 Park Avenue, Calimesa, CA 92320

William Davis, Mayor ♦ Jeff Hewitt, Mayor Pro Tem
Jim Hyatt, Council Member ♦ Joyce McIntire, Council Member ♦ Ella Zanowic, Council Member
Randy Anstine, City Manager ♦ Kevin Ennis, City Attorney

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office, (909) 795-9801. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Any public writings distributed by the City to at least a majority of the Council Members regarding any item on this regular meeting agenda will be made available at the public counter at City Hall located at 908 Park Avenue, Calimesa, CA 92320

ANNOUNCEMENT REGARDING SPEAKER SLIPS

Anyone wishing to address the City Council either during "Communications from the Public" or on any item on the agenda should fill out a **blue speaker slip** and give that slip to the City Clerk **prior to the item being heard**. Please write the number of the agenda item or the subject of your presentation on the slip. **Please observe a time limit of three (3) minutes when giving your presentation**. When called upon, please step forward to the microphone, state your name for the record, whom you represent and any statement you wish to make. **Please be advised that you may not defer your three (3) minutes to another speaker.**

CALL TO ORDER

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER HYATT, COUNCIL MEMBER MCINTIRE, COUNCIL MEMBER ZANOWIC.

STAFF: CITY MANAGER ANSTINE, CITY ATTORNEY ENNIS, CITY CLERK GERDES, ASSISTANT CITY MANAGER/FINANCE DIRECTOR JOHNSON, PUBLIC WORKS DIRECTOR FRENCH, COMMUNITY DEVELOPMENT DIRECTOR EVANS, CITY ENGINEER THORNTON, FIRE CHIEF GREGG AND POLICE CHIEF RAYA.

PLEDGE OF ALLEGIANCE

COMMUNICATIONS FROM THE PUBLIC

Anyone wishing to address the Council on any item within the Council's jurisdiction that is not on the agenda may do so at this time. This is not a time for Council Member comment or action, but the Council may ask questions for clarification or make a referral to staff for factual information to be reported back to the Council at a later meeting.

APPROVAL OF THE AGENDA

RECOMMENDATION: Move to approve the agenda

Motion _____ Second _____ Vote _____

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Council will act upon them at one time without discussion. Any Council Member or staff member may request removal of an item from the Consent Calendar for discussion.

1. APPROVAL OF CITY COUNCIL ACTION MINUTES. [Page 4](#)
 - a. **City Council action minutes of the May 5, 2014 Regular Meeting.**
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES. [Page 10](#)
 - a. **There are no minutes ready for approval at this time.**
3. APPROVAL OF WARRANT REGISTERS. [Page 11](#)
 - a. **Check Register Report with a total of \$888,569.64 (Check Nos. 28060 to 28082) May 22, 2014 Payroll of \$27,077.73.**
4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA. [Page 16](#)

This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.
5. 2ND READING OF ORDINANCE NO. 330 – AN ORDINANCE OF THE CITY OF CALIMESA, CALIFORNIA, AMENDING CHAPTER 18.105 OF THE CALIMESA MUNICIPAL CODE TO INCLUDE NEW EXEMPTIONS FOR NEWLY CONSTRUCTED SPECIALLY ADAPTED HOMES FOR SEVERELY DISABLED VETERANS UNDER THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE (“TUMF”) PROGRAM AND APPROVING A CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION IN CONNECTION THEREWITH [Page 17](#)

RECOMMENDATION: That the City Council conduct second reading by title only and adopt Ordinance No. 330 – An Ordinance of the City of Calimesa, California, amending Chapter 18.105 of the Calimesa Municipal Code to include new exemptions for newly constructed specially adapted homes for severely disabled veterans under the Western Riverside County Transportation Uniform Mitigation Fee (“TUMF”) program and approving a California Environmental Quality Act exemption in connection therewith.
6. UPDATE ON HOUSING CONDITIONS SURVERY [Page 22](#)

RECOMMENDATION: That the City Council receive and file the staff report on the results of the Housing Conditions Survey; and authorize staff to submit the Housing Conditions Survey to the California Department of Housing and Community Development (HCD) for approval.
7. RESOLUTION OF INTENTION TO CERTIFY SOLID WASTE DELINQUENT ACCOUNT LIEN LIST. [Page 44](#)

RECOMMENDATION: That the City Council adopt Resolution No. 2014-16 A Resolution providing a Notice of Intention to set the time and place for a Public Hearing on July 21, 2014 at 6:00 p.m. regarding forwarding amounts remaining unpaid on the Solid Waste Lien List to the County of Riverside for addition to the 2014-2015 property tax rolls as special assessments.

8. PRELIMINARY APPROVAL OF THE ENGINEERS REPORT FOR LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 91-1 AND ADOPTION OF A RESOLUTION SETTING THE PUBLIC HEARING FOR THE ENGINEERS REPORT FOR LANDSCAPING AND LIGHTING DISTRICT NO. 91-1 FOR FISCAL YEAR 2014/2015. [Page 47](#)

RECOMMENDATION: *That the City Council Adopt Resolution No. 2014-17, A Resolution of the City Council of the City of Calimesa to Initiate Proceedings, Preliminary Approval, and set the Public Hearing for the Engineer's Report for Landscaping and Lighting District No. 91-1 for fiscal Year 2014/2015.*

CHIEF OF POLICE COMMENTS & REPORTS

FIRE CHIEF COMMENTS & REPORTS

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS

BUSINESS ITEMS

9. SUMMER MEETING SCHEDULE OF THE CITY COUNCIL [Page 51](#)

RECOMMENDATION: *That the City Council provide direction to staff pertaining to the 2014 summer meeting schedule.*

COUNCIL MEMBERS' COMMENTS & REPORTS

This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

CITY MANAGER COMMENTS & REPORTS

CLOSED SESSION ITEM

A. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 - **Agency designated representatives:** Randy Anstine, City Manager and Bonnie Johnson, Finance Director. **Unrepresented Employees:** All employees of the City, including Assistant City Manager/Finance Director, City Clerk/HR & Risk Manager and Public Works Director.

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9 (c)
Potential Initiation of Litigation, Number of Cases: One (1) case

ADJOURNMENT

Adjourn to the Regular Meeting of the City Council on Monday, June 16, 2014 at 6:00 p.m.

Agenda Item No. 1



STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: Approval of City Council Meeting Minutes

MEETING DATE: June 2, 2014

PREPARED BY: Darlene Gerdes, City Clerk

RECOMMENDATION: That the City Council approve the action minutes as presented for the Regular City Council meeting of May 5, 2014.

ATTACHMENTS:

Attachment A: City Council minutes of May 5, 2014 Regular Meeting.

City Of Calimesa

City Council & Calimesa Financing Authority Minutes of Regular Meeting May 5, 2014

CALL TO ORDER 6:00 p.m. by Mayor Davis.

ROLL CALL: MAYOR DAVIS, MAYOR PRO TEM HEWITT, COUNCIL MEMBER HYATT, COUNCIL MEMBER MCINTIRE AND COUNCIL MEMBER ZANOWIC.

ABSENT: NONE.

STAFF: CITY MANAGER ANSTINE, CITY ATTORNEY ENNIS, CITY CLERK GERDES, ASSISTANT CITY MANAGER/FINANCE DIRECTOR JOHNSON, PUBLIC WORKS DIRECTOR FRENCH, CITY ENGINEER THORNTON, FIRE CHIEF GREGG AND POLICE CHIEF RAYA.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Rachel Gustuson.

PRESENTATIONS

Proclamation – May is Mental Health Month – Mark Miller, Desert Regional Mental Health Board Chair

Mayor Davis presented a “May is Mental Health Month” proclamation to Mark Miller, Board Chair of the Desert Regional Mental Health Board.

COP Swearing In of New Members – Don Kline, COP Commander

COP Commander Don Kline introduced three new Citizens on Patrol Members, Gladi Boeker, Larry Davis and Harold Dean. Police Chief Raya administered the Oath.

Yucaipa Valley Water District – Joe Zoba, General Manager

Joe Zoba, Yucaipa Valley Water District General Manager presented a Power Point presentation entitled “Drought Issues and Water Resource Management.” The presentation also provided information in regards to AB2443 and recycled water.

COMMUNICATIONS FROM THE PUBLIC

Dave Armstrong, South Mesa Water Company, Calimesa spoke in regards to the presentation made by Joe Zoba of Yucaipa Valley Water District and expressed his concerns of AB2443. He further expressed his disappointment that Yucaipa Valley Water District had not informed South Mesa Water Company or Western Heights Water Company of their support of AB2443, adding that they all need to work together. He urged the City Council to oppose AB2443.

Shirley Morton, 13535 Fremont Street, Yucaipa stated that she is a South Mesa Water Company customer and share holder. She expressed her opposition of AB2443 and the increases it would bring to the customers.

Adan Ortega and Dave Michelko of the California Association of Mutual Water Companies spoke in opposition to AB2443 and Yucaipa Valley Water Districts support of the bill.

Donna Lotz, Calimesa Chamber of Commerce Executive Director provided an invitation to a "Night at the Races" fundraiser sponsored by the Chamber of Commerce. She added that the event would be held at the Plantation on the Lakes on Saturday, May 10, 2014 at 6:00 p.m.

APPROVAL OF THE AGENDA

MOTION BY MAYOR PRO TEM HEWITT, SECONDED BY COUNCILMEMBER HYATT, CARRIED 5-0 TO APPROVE THE AGENDA AS PRESENTED.

Mayor Davis asked if there were any items to be removed from the consent calendar for discussion. There were no items removed for discussion.

CONSENT CALENDAR

1. APPROVAL OF CITY COUNCIL ACTION MINUTES.
 - a. *City Council Action Minutes of April 21, 2014 Regular Meeting.*
2. RECEIVE AND FILE CITY COMMISSION & BOARD MINUTES.
 - a. *There are no minutes ready for approval at this time*
3. APPROVAL OF WARRANT REGISTERS.
 - a. *Check Register Report with a total of \$292,602.61 (Check Nos. 27967 to 27990)*
 - b. *April 24, 2014 Payroll of \$26,655.45.*
4. WAIVE FULL READING OF ANY PROPOSED ORDINANCES ON THE AGENDA.

This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.

MOTION BY COUNCIL MEMBER HYATT, SECONDED BY COUNCIL MEMBER MCINTIRE, CARRIED 5-0 TO APPROVE THE CONSENT CALENDAR AS PRESENTED.

Mayor Davis called a recess at 7:25 p.m.

Mayor Davis reconvened the meeting at 7:32 p.m.

CHIEF OF POLICE COMMENTS & REPORTS

Police Chief Raya reported an increase in response time by the deputies. He also reported that vehicle burglaries continue to increase due to vehicles being left unlocked. He reported an increase in narcotics arrests as well. He stated that the department has been proactive in issuing Traffic Citations, adding that the amount of citations written has increased by 107%.

FIRE CHIEF COMMENTS & REPORTS

Fire Chief Gregg reported that the call volume has been normal, adding that there has been nothing of significance in the last two weeks to report. He introduced Shane Rykart the new OES Representative for the Pass Area. He announced a Certification Training that would be held in Banning June 20 – 22, 2014.

MAYOR & COUNCIL MEMBER REPORTING OF COUNTY & REGIONAL MEETINGS

Council Member McIntire reported that she attended the SCAG Annual Conference in Indian Wells, adding that she attended classes entitled; technology and transportation and water front to store front in minutes where they talked about air quality ratings, warehouses and mega ships.

Council Member Hyatt reported that he attended the SCAG Annual Conference in Indian Wells, stating that they have a new community service program called “LYFT” where you can become a driver and get paid to pick up people and take them to the market and Dr. Appointments, etc. He provided additional information of the transportation issues that Council Member McIntire spoke about, stating that the warehouses and fulfillment centers coming in benefit cities with sales tax. He announced that the HERO Program received an award, adding that 35 cities are part of the program and that the City of San Diego would be joining as well.

Council Member Zanowic reported that she attended meetings of the RTA, RCTC, Transportation Now and RCA. She stated that the OminiTrans Dial-a-ride was no longer available to the residents, adding that she had someone who had a booth at the recent street fair that is starting a business to drive people to appointments, shopping, etc.

CONVENE JOINT CITY COUNCIL AND CALIMESA FINANCING AUTHORITY MEETING

Mayor Davis called the Joint Meeting of the City Council and Calimesa Financing Authority to order.

JOINT MEETING BUSINESS ITEM

1. TAX-ADVANTAGE BONDS POST-ISSUANCE COMPLIANCE PROCEDURES.
RECOMMENDATION: That the City Council adopt Resolution No. 2014-14, Adopting Tax-Advantaged Bonds Post-Issuance Compliance Procedures.

Assistant City Manager/Finance Director Johnson presented the agenda report.

After Council discussion the following action was taken:

MOTION BY COUNCILMEMBER HYATT, SECONDED BY COUNCIL MEMBER ZANOWIC, CARRIED 5-0 TO ADOPT RESOLUTION NO. 2014-14, ADOPTING TAX-ADVANTAGED BONDS POST-ISSUANCE COMPLIANCE PROCEDURES.

2. REAPPROVING THE FORM OF THE PRELIMINARY OFFICIAL STATEMENT FOR THE AUTHORITY'S TAX ALLOCATION REFUNDING REVENUE BONDS.
- RECOMMENDATION:** *That the Authority Board of Directors adopt CFA Resolution No. 2014-03, Reapproving the form of the Preliminary Official Statement for the Authority's Tax Allocation Refunding Revenue Bonds (Calimesa Redevelopment Project No. 1 and Project No. 5), Series 2014, to Deem it final under Rule 15c2-12 and authorizing certain other matters relating thereto.*

Assistant City Manager/Finance Director Johnson presented the agenda report.

After Board discussion the following action was taken:

MOTION BY BOARD VICE-CHAIR HEWITT, SECONDED BY BOARD MEMBER HYATT, CARRIED 5-0 TO ADOPT CFA RESOLUTION NO. 2014-03, A RESOLUTION OF THE CALIMESA FINANCING AUTHORITY REAPPROVING THE FORM OF THE PRELIMINARY OFFICIAL STATEMENT FOR THE AUTHORITY'S TAX ALLOCATION REFUNDING REVENUE BONDS (CALIMESA REDEVELOPMENT PROJECT NO. 1 AND PROJECT NO. 5), SERIES 2014, TO DEEM IT FINAL UNDER RULE 15c2-12 AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO.

ADJOURN THE CALIMESA FINANCING AUTHORITY MEETING AND RECONVENE CITY COUNCIL

Mayor Davis adjourned the Calimesa Financing Authority meeting at 8:05 p.m. and reconvened City Council.

COUNCIL MEMBERS' COMMENTS & REPORTS

This is the time for additional general comments, announcements, reports on meetings attended at public expense as required by AB 1234, requests of staff, and other issues of concern to Council Members may be presented briefly at this time. The Council may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Council determines that an emergency situation exists, as defined by Government Code § 54956.5 or (2) by a four-fifths vote, the Council determines that there is a need for immediate action and the need for action arose subsequent to the agenda being posted as required by Government Code § 54954.2(b).

Council Member Hyatt reported that he attended the Gateway Project Committee Meeting where they discussed the best use of the land if the warehouse project doesn't work, adding that the Shopoff group would be bringing information to the next meeting. He requested that the Sunnycal Development project on Cherry Valley Blvd be placed on a future agenda for discussion by the City Council. He further requested that a follow-up on the water issues be placed on a future agenda for discussion on how the share holders would be affected.

Mayor Davis stated that a presentation from South Mesa Water Company would be placed on a future agenda.

Mayor Pro Tem Hewitt stated that he missed the last Council meeting as he was in Sacramento to speak in opposition of a constitutional amendment that was being proposed in regards to special elections.

Council Member McIntire reported that the City of Yucaipa won an award at the SCAG Conference for their uptown project.

Mayor Davis spoke about the Chamber of Commerce "Night at the Races" fundraiser, stating that it should be a fun event and that the monies would assist the chamber in awarding scholarships.

CITY MANAGER COMMENTS & REPORTS

City Manager Anstine reminded the Council of the League Riverside Division Meeting and Dinner of May 12, 2014 and requested that they let City Clerk Gerdes know as soon as possible of their attendance.

Public Works Director French provided an update in regards to the radio repeater, stating that the new repeater had been installed and that the radios for the COP vehicles were up and running and that the new radio operator's license had been obtained as well.

ADJOURNMENT

Meeting adjourned at 8:20 p.m. to the Regular meeting of the City Council on Monday May 19, 2014, at 6:00 p.m.

Respectfully Submitted,

Darlene Gerdes, City Clerk

Agenda Item No. 2

APPROVAL OF CITY COMMISSION MINUTES

There are no minutes ready for approval at this time.

Agenda Item No. 3



STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: Approval of Warrant Register

MEETING DATE: June 2, 2014

PRESENTED BY: Bonnie Johnson, Assistant City Manager/Finance Director

RECOMMENDATION: Staff requests that the City Council move to approve the Check Register Report.

SUMMARY: The attached Check Register Report for City Council's approval is as follows:

- a. Check Register Report with a total of \$888,569.64 (Check Nos. 28060 to 28082)
- b. May 22, 2014 Payroll of \$27,077.73

Council Date - Jun 2, 2014

Accounts Payable - Checks # 28060 thru 28082

Fund Distribution Breakdown

General - Fund #01	\$	188,240.62
Park & Rec Grants - Fund #17	\$	675,537.84
Fund #25	\$	780.00
Library - Fund #28	\$	257.50
Admin Facility Fees - Fund 33	\$	1,068.75
Fund # 34	\$	1,068.75
Fund # 36	\$	9,154.18
Fund # 41	\$	12,462.00
MSHCP - Fund 42		
Successor Agency - Fund #67	\$	-
Grand Total	\$	888,569.64

Check Register Report

Check Number	Check Date	Vendor Name	Check Description	Amount	01	14	15	17	19	21	24	25	28	29	30	32	33	34	36	38	41	42	43	51	67	99
28060	5/15/2014	VOID	VOID	0.00																						
28061	05/15/2014	HAMEL CONTRACTING, INC	4th St Park Progress Pymt #4	537,907.56				X																		
28062	05/15/2014	PERFECT CIRCLE INVESTMENTS	Recycle Refund	1,125.00		X																				
28063	05/15/2014	WRCOG	Annual Assembly Sponsorship	1,500.00		X																				
28064	05/15/2014	WRCOG	TUMF Fees APR 14	12,462.00																		X				
28065	05/20/2014	CALPERS	CALPERS 457 Contributions	4,817.90	X																					
28066	05/20/2014	ICMA RETIREMENT CORP 303505	Vol Deduc/Loan Contributions	1,691.02	X																					
28067	05/20/2014	WELLS FARGO	VEBA Contributions	512.50	X																					
28068	05/21/2014	BEAUMONT CHAMBER OF COMMERCE	Beaumont State of the City	30.00	X																					
28069	05/21/2014	HR DYNAMICS & PERFORMANCE	Class and Comp Study	9,758.72	X																					
28070	05/22/2014	PMC	Planning Svcs FEB 14	70,598.01	X																					
28071	05/22/2014	SOCAL CODE SERVICES, INC	Code Enforcement	2,400.00	X																					
28072	05/22/2014	VOID	VOID	0.00																						
28073	05/22/2014	VOID	VOID	0.00																						
28074	05/22/2014	TKE ENGINEERING, INC.	Engineering JUN-FEB 14	229,192.57	X			X				X	X					X	X	X						
28075	05/22/2014	AFLAC-ENDORSED BENEFITS	Supp Ins MAY 14	724.16	X																					
28076	05/22/2014	ALLIED ADMINISTRATORS	Dental Premiums JUN 14	696.40	X																					
28077	05/22/2014	CALPERS	CALPERS Contributions	5,041.18	X																					
28078	05/22/2014	HEALTH NET	Health Premiums JUN 14	7,315.53	X																					
28079	05/22/2014	ICMA RETIREMENT CORP 303505	ICMA Contributions 457 & Loan	1,691.02	X																					
28080	05/22/2014	LINCOLN FINANCIAL GROUP	Life/LTD Premiums JUN 14	512.44	X																					
28081	05/22/2014	VISION SERVICE PLAN - CA	Vision Premium JUN 14	81.13	X																					
28082	05/22/2014	WELLS FARGO	VEBA Contributions 5-22-14	512.50	X																					
Total Checks - 23				888,569.64																						

Liability	Taxes Debited				
Recap	Federal Income Tax			3,975.20	
	Earned Income Credit Advances			.00	
	Social Security - EE			35.36	
	Social Security - ER			35.36	
	Social Security Adj - EE			.00	
	Medicare - EE			411.54	
	Medicare - ER			411.53	
	Medicare Adj - EE			.00	
	Medicare Surtax - EE			.00	
	Medicare Surtax Adj - EE			.00	
	COBRA Premium Assistance Payments			.00	
	Federal Unemployment Tax			3.42	
	State Income Tax			1,335.00	
	State Unemployment Insurance - EE			.00	
	State Unemployment/Disability Ins - ER			35.36	
	State Unemployment Insurance Adj - EE			.00	
	State Disability Insurance - EE			283.20	
	State Disability Insurance Adj - EE			.00	
	Workers' Benefit Fund Assessment - EE			.00	
	Workers' Benefit Fund Assessment - ER			.00	
	Local Income Tax			.00	
	School District Tax			.00	
	Total Taxes Debited	Acct. No. XXXXXX5405	Tran/ABA XXXXXXXXXX		6,425.97
	Other Transfers	ADP Direct Deposit	Acct. No. XXXXXX5405	Tran/ABA XXXXXXXXXX	16,572.01
		ADP Check	Acct. No. XXXXXX5405	Tran/ABA XXXXXXXXXX	4,079.75
Total Amount Debited From Your Accounts				27,077.73	
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00	
Taxes - Your Responsibility	None This Payroll				

Total Liability	27,077.73
	27,077.73
	27,077.73



Net Pay	Checks	4,079.75	
	Direct Deposits	16,572.01	
	Subtotal Net Pay		20,651.76
	Adjustments	.00	
	Total Net Pay Liability (Net Cash)		20,651.76

Taxes		You are responsible for Depositing these amounts		Amount debited from your account			
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.	
	Federal Income Tax				3,875.20		
	Earned Income Credit Advances						
	Social Security				35.36	35.36	
	Medicare				411.54	411.53	
	Medicare Surtax						
	Federal Unemployment Tax					3.42	
	Subtotal Federal				4,322.10	450.31	4,772.41
	Cobra Premium Assistance Payments						
	Total Federal				4,322.10	450.31	4,772.41
State	CA State Income Tax				1,335.00		
	CA State Unemployment/Disability Ins-ER 6,2000					35.36	
	CA State Disability Insurance-EE				283.20		
	Subtotal CA				1,618.20	35.36	1,653.56
	Total Taxes		.00	.00	5,940.30	485.67	6,425.97

Amount ADP Debited From Account XXXXXX5405 Tran/ABA XXXXXXXXXX 6,425.97

Excludes Taxes That Are Your Responsibility

Other	ADP Direct Deposit	16,572.01	
Transfers	ADP Check	4,079.75	
	Amount ADP Debited From Account XXXXXX5405 Tran/ABA XXXXXXXXXX		20,651.76

10 Employee Transactions

Total Amount ADP Debited From Your Accounts 27,077.73

Agenda Item No. 4

**WAIVE FULL READING OF ANY PROPOSED
ORDINANCES ON THE AGENDA**

This permits reading the title only in lieu of reciting the entire text of the Ordinances. This does not take policy action on the Ordinances or approve or disapprove any Ordinances on the agenda.



STAFF REPORT

**CITY OF CALIMESA
CITY COUNCIL MEETING**

SUBJECT: 2ND READING OF ORDINANCE NO. 330 – AN ORDINANCE OF THE CITY OF CALIMESA, CALIFORNIA, AMENDING CHAPTER 18.105 OF THE CALIMESA MUNICIPAL CODE TO INCLUDE NEW EXEMPTIONS FOR NEWLY CONSTRUCTED SPECIALLY ADAPTED HOMES FOR SEVERELY DISABLED VETERANS UNDER THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE (“TUMF”) PROGRAM AND APPROVING A CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION IN CONNECTION THEREWITH

MEETING DATE: June 2, 2014

PREPARED BY: Darlene Gerdes, City Clerk

RECOMMENDATION: That the City Council conduct second reading by title only and adopt Ordinance No. 330 – An Ordinance of the City of Calimesa, California, amending Chapter 18.105 of the Calimesa Municipal Code to include new exemptions for newly constructed specially adapted homes for severely disabled veterans under the Western Riverside County Transportation Uniform Mitigation Fee (“TUMF”) program and approving a California Environmental Quality Act exemption in connection therewith.

ATTACHMENTS:

Attachment A: Ordinance No. 330

ORDINANCE NO. 330

AN ORDINANCE OF THE CITY OF CALIMESA AMENDING CHAPTER 18.105 OF THE CALIMESA MUNICIPAL CODE TO INCLUDE NEW EXEMPTIONS FOR NEWLY CONSTRUCTED SPECIALLY ADAPTED HOMES FOR SEVERELY DISABLED VETERANS UNDER THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE (“TUMF”) PROGRAM AND APPROVING A CALIFORNIA ENVIRONMENTAL QUALITY ACT EXEMPTION IN CONNECTION THEREWITH

THE CITY COUNCIL OF THE CITY OF CALIMESA (“CITY”) DOES ORDAIN AS FOLLOWS:

Section 1. Title. This Ordinance shall be known as Amendment No. 1 to the Western Riverside County Transportation Uniform Mitigation Fee Program Ordinance of 2009” (“Ordinance”).

Section 2. Findings. The City Council makes the following findings in connection with the adoption of this ordinance.

A. The City is a member agency of the Western Riverside Council of Governments (“WRCOG”), a joint powers agency comprised of the County of Riverside, the March Joint Powers Authority, and 17 cities located in Western Riverside County. Acting in concert, the WRCOG Member Agencies developed a plan whereby the shortfall in funds needed to enlarge the capacity of the Regional System of Highways and Arterials in Western Riverside County (the “Regional System”) could be made up in part by a Transportation Uniform Mitigation Fee (“TUMF”) on future residential, commercial and industrial development.

B. WRCOG, upon the recommendation of the WRCOG Executive Committee, now desires to adopt one new exemption under the Western Riverside County Transportation Uniform Mitigation Fee Program Ordinance of 2009. The exemption is for newly constructed, specially adapted homes for severely disabled veterans designed for maximum freedom movement and the ability to live more independently at no cost to qualifying disabled veterans.

C. The City Council finds and determines that the new exemption because of its small number of estimated properties, will not threaten the reasonable and rational relationship between the use of the TUMF and the type of development projects on which the fees are imposed because the fees will be used to construct the transportation improvements that are necessary for the safety, health and welfare of the residential and non-residential users of the development in which the TUMF will be levied. The City Council has also estimated the cost of the new exemption and understands that the TUMF fees will not be used to cover the fair share of these exempted properties or the Regional System.

D. The City Council has determined that the adoption of this Ordinance is not a project subject to review under the California Environmental Quality Act ("CEQA") because it can be seen with certainty that this action has no possibility for having a significant effect on the environment. This Ordinance changes findings, fee exemptions, and fee credit procedures and standards. None of these changes will have a physical effect on the environment. Instead, these changes merely have a potential financial effect on land use applicants and the City, which effect is not subject to review under CEQA. The Ordinance is therefore exempt from CEQA pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations (the "CEQA Guidelines").

Section 3. Section 18.105.020 (Definitions) of Chapter 18.105 (Western Riverside County Transportation Uniform Mitigation Fee Program) of Title 18 ("Zoning, Land Use and Development Regulations") of the Calimesa Municipal Code is hereby amended by the addition of the following definitions:

" "Disabled Veteran" means any veteran who is retired or is in the process of medical retirement from military service who is or was severely injured in a theatre of combat operations, and has or received a letter of eligibility for the Veteran's Administration of Specially Adapted Housing ("SAH") Grant Program."

" "Non-Profit Organization" means an organization operated exclusively for exempt purposes set forth in section 501(c)(3) of the Internal Revenue Code, and none of its earning may inure to any private shareholder or individual. In addition, it may not be an action organization, i.e., it may not attempt to influence legislation as a substantial part of its activities and it may not participate in any campaign activity for or against political candidates. For the purposes of the TUMF Program the non-profit must be a 501(c)(3) charitable organization as defined by the Internal Revenue Service."

Section 4. Exemption for Specially Adopted Homes for Severely Disabled Veterans. Subsection (G) of Section 18.105.030 (Establishment of the transportation uniform mitigation fee), of Chapter 18.105 (Western Riverside County Transportation Uniform Mitigation Fee Program) of Title 18 (Zoning, Land Use and Development Regulations) of the Calimesa Municipal Code is hereby amended to read as follows:

"G. Exemptions. The following new development shall be exempt from the TUMF:

1. Low-income residential housing.
2. Government/public buildings, public schools and public facilities.
3. The rehabilitation and/or reconstruction of any habitable structure in use on or after January 1, 2000; provided, that the same or fewer traffic trips are generated as a result thereof.

4. Development projects which are the subject of a public facilities development agreement entered into pursuant to Government Code Section 65864 et seq., prior to the effective date of the ordinance codified in this chapter, wherein the imposition of new fees is expressly prohibited; provided, that if the term of such a development agreement is extended by amendment or by any other manner after the effective date of the ordinance codified in this chapter, the TUMF shall be imposed.
5. Guest dwellings.
6. Additional single-family residential units located on the same parcel pursuant to the provisions of any agricultural zoning classifications set forth in this title.
7. Kennels and catteries established in connection with an existing single-family residential unit.
8. Detached second units.
9. The sanctuary building of a church or other house of worship eligible for a property tax exemption.
10. Any nonprofit corporation or nonprofit organization offering and conducting full-time day school at the elementary, middle school or high school level for students between the ages of five and 18 years.
11. New homes, constructed by non-profit organizations, specially adapted and designed for maximum freedom of movement and independent living for qualified Disabled Veterans.”

Section 5. No Retroactive Effect. No provisions of this ordinance shall entitle any person who has already paid the TUMF to receive a refund, credit or reimbursement of such payment because of this new exemption.

Section 6. Savings Clause. Neither the adoption of this ordinance nor the repeal of any other ordinance of this City shall in any manner affect the prosecution of any violation of any City ordinance or provision of the Calimesa Municipal Code, committed prior to the effective date hereto, nor be construed as a waiver of any license or penalty or the penal provision applicable to any violation thereof.

Section 7. Judicial Review - “In accordance with State law, any judicial action or proceeding to attack, review, set aside, void or annul this Ordinance shall be commenced within ninety (90) days of the date of adoption of this Ordinance”

Section 8. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance for any reason is held to be invalid or unconstitutional by the diction of any court of competent jurisdiction, such decision shall not affect the validity or the remaining portions of this ordinance. The City Council of the City of Calimesa

hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions were to be declared invalid or unconstitutional.

Section 9. Full Force and Effect. Except to the extent expressly modified or amended hereunder, all of the terms, covenants, and conditions of Chapter 18.105 of the Calimesa Municipal Code shall remain in full force and effect.

Section 10. Effective Date; Publication. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk shall cause this ordinance or a summary hereof to be published and or posted as required by law and by the City's ordinances and resolutions.

INTRODUCED AND PASSED UPON FIRST READING by title only, upon the following vote, this 19th day of May:

AYES: Davis, Hewitt, Hyatt, McIntire & Zanowic

NOES: None

ABSENT: None

ABSTAIN: None

PASSED, APPROVED AND ADOPTED this 2nd day of June upon the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WILLIAM DAVIS, MAYOR

ATTEST:

DARLENE GERDES, CITY CLERK

APPROVED AS TO FORM:

KEVIN ENNIS, CITY ATTORNEY



STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: Update on Housing Conditions Survey

MEETING DATE: June 2, 2014

PRESENTED BY: Randy Anstine, City Manager

RECOMMENDATION: That the Council receive and file the staff report on the results of the Housing Conditions Survey; and authorize staff to submit the Housing Conditions Survey to the California Department of Housing and Community Development (HCD) for approval.

BACKGROUND: On February 1, 2013, the City of Calimesa was awarded two Community Development Block Grant (CDBG) Planning and Technical Assistance (PTA) grants from the California Department of Housing & Community Development (HCD) for a Housing Conditions Survey (\$24,180.00) and a Household Income Survey (\$17,881.00), plus \$2,184.00 for general program administration, for a total award of \$44,245.00. These planning and technical assistance studies have been useful in the past in establishing a more accurate assessment of household income throughout the city and in assessing the need for housing rehabilitation assistance programs. The studies were also vital in successfully competing for and being awarded grant funds for the 4th Street Community Park and the City's Housing Rehabilitation (HOME) Program.

Staff solicited a Request for Proposals on February 20, 2013, seeking complete proposals to conduct the two citywide planning studies to identify accurate percentages of low- to moderate-income households for planning purposes. After reviewing the submitted proposals, staff unanimously agreed that PMC would best serve the City's needs for this particular task. The proposal presented by PMC showed a clear understanding of the project.

After going through the procurement process, HCD brought to staff's attention that, if the Household Income Survey did not prove that Calimesa is at least 51% low to moderate income, the City would be obligated to reimburse HCD any funds that had been drawn down from the grant award. The City's executed grant agreement did not specify this requirement, and staff was only informed of this fact after we had completed the procurement process. After extensive discussion with the City's HCD representative, the recommendation was that the City conduct the Household Income Survey first, instead of simultaneously with the Housing Conditions Survey, in case the survey did not show Calimesa to be at least 51% low to moderate income. This way, the City would only be required to return any monies that had been spent just on the Household Income Survey and not in addition to the Housing Conditions Survey. At the direction of the City Council at the meeting on May 20, 2013, staff

was authorized to conduct the Household Income Survey in-house. The survey was completed in November 2013 and determined that on a citywide basis, 54% of households in Calimesa are low- to moderate-income households. The Household Income Survey report was approved by HCD on December 6, 2013 and presented to the City Council at their meeting on December 16, 2013.

At the December 16 meeting, the City Council authorized staff to enter into an agreement with PMC to conduct a Housing Conditions Survey.

SUMMARY: After PMC prepared, conducted, and tabulated the Housing Conditions Survey, the end result proved that, of the units surveyed, 30.1% were in need of rehabilitation efforts (minor, moderate, substantial conditions) and no housing units were found to be in dilapidated condition. The percentage represents a total of 988 housing units found to be in need of rehabilitation. Of this total, 69.9% of the units were found to be in sound condition.

Typical structural defects observed included roofs in need of replacement (missing or peeling composition shingles, etc.), damaged siding, peeling paint, cracked foundations, and single-pane windows. Most of the housing units appeared to be structurally sound but were in need of rehabilitation, maintenance, and cosmetic improvements. Attached please find the 28-page Housing Conditions Survey in its entirety for a complete summary of the methodology and results.

FISCAL IMPACT: For the Household Income Survey portion of our grant agreement, the budget was \$17,881.00. An invoice in the amount of \$17,027.20 (\$13,407.50 staff time plus \$3,619.70 direct costs) was submitted to HCD in November 2013, which was \$853.80 under budget.

For the Housing Conditions Survey, all consultant costs incurred by PMC (\$24,180) and grant administration costs incurred by City staff (\$2,184) are 100% eligible for reimbursement. The City will be working with PMC to obtain all final invoices for submittal to HCD.

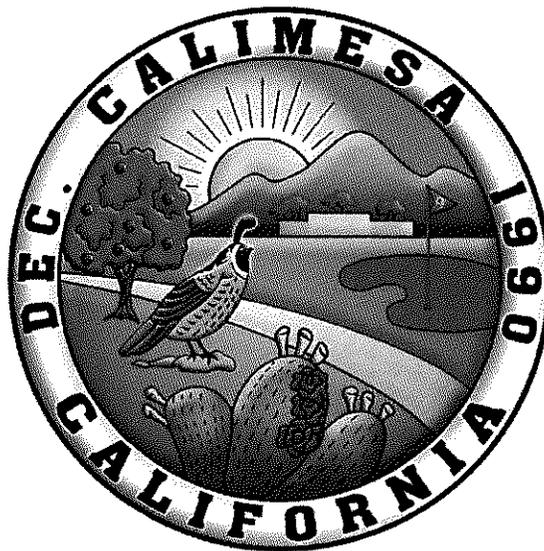
The City also had a required local match of \$2,250, which was met under the Household Income Survey portion of the grant. The City's actual required match amount was \$5,080, far exceeding the match requirement.

ATTACHMENTS:

Attachment A: Citywide Housing Conditions Survey, May 2014 report

CITY-WIDE HOUSING CONDITIONS SURVEY

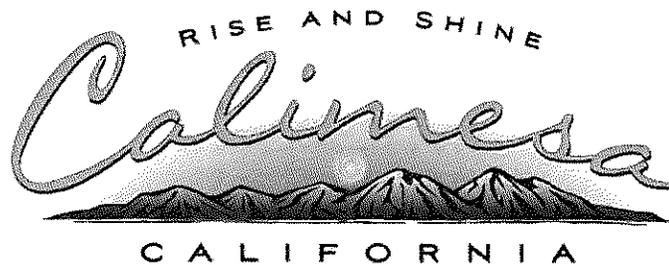
May 2014



PREPARED FOR:

CITY OF CALIMESA

908 Park Avenue
Calimesa, California 92320



This study was funded by a CDBG Planning and Technical Assistance Grant from the California Department of Housing and Community Development

TABLE OF CONTENTS

I. INTRODUCTION..... 1

II. PURPOSE OF THE SURVEY 1

III. SURVEY METHODOLOGY 4

IV. DEFINITION OF HOUSING CONDITIONS 4

V. OVERALL HOUSING CONDITIONS 5

VI. HOUSING CONDITIONS BY HOUSING UNIT TYPE..... 7

VII. HOUSING CONDITIONS BY CENSUS TRACT 8

VIII. CONCLUSION SUMMARY 9

List of Figures

Figure 1: Survey Area Map 3

Figure 2: Housing Units in Need of Rehabilitation 6

List of Tables

Table 1: 2014 Income Limits 1

Table 2: Housing Conditions Survey Results 6

Table 3: Results by Housing Unit Type 7

Table 4: Results by Census Tract 8

Appendices

- Appendix A: Sample Housing Conditions Survey Form
- Appendix B: Housing Conditions Survey Results
- Appendix C: Photographs of Housing Conditions
- Appendix D: Results by Census Tract

I. INTRODUCTION

In February 2013, the City of Calimesa was awarded a Planning and Technical Assistance Grant from the California Department of Housing and Community Development (HCD) to fund a Housing Conditions Survey and a Household Income Survey. In-house staff conducted the Household Income Survey in November 2013.

The intention of the surveys was to generate information that would assist the City in planning for and preparing future grant applications to HCD for the general allocation of Community Development Block Grant (CDBG) funds. The results from both surveys will be used to identify possible target areas for housing rehabilitation efforts. The database will also be useful in marketing a future Housing Rehabilitation Loan Program to households with incomes that are between 50 to 80 percent of the area median income (see **Table 1** below for area median income information) who reside in single-family, owner-occupied homes within a designated target area. A citywide windshield Housing Conditions Survey was conducted in April 2014. **Figure 1** shows the map of the surveyed area.

According to the Housing Conditions Survey results, most of the communities and outlying areas contain several housing units that are in need of some moderate or minor repairs. Only a very few units are in need of substantial repairs.

**TABLE 1:
2014 Income Limits**

Income Category	Number of Persons in Household							
	1	2	3	4	5	6	7	8
50%	\$21,250	\$24,300	\$27,350	\$30,350	\$32,800	\$35,250	\$37,650	\$40,100
80%	\$34,000	\$38,850	\$43,700	\$48,550	\$52,450	\$56,350	\$60,250	\$64,100

Source: California Department of Housing and Community Development (HCD)

II. PURPOSE OF THE SURVEY

The Housing Conditions Survey was conducted to assess current housing conditions throughout the city by providing detailed documentation and analysis of local housing conditions and the geographic locations of housing units that are in need of housing rehabilitation.

The data from the survey will assist homeowners with incomes that are between 50 to 80 percent of the area median income (**Table 1**) with housing preservation and eliminate any health and safety issues. This survey provides a detailed assessment of the exterior conditions of residential units documented on tablet computers, producing an overall point rating of the condition of the units. The Housing Conditions Survey has been cross-tabulated with the results of the Household Income Survey to conduct targeted marketing efforts to promote the Housing Rehabilitation Loan Program.

Key elements of the work involved in the survey included: compiling, researching, and analyzing housing data and maps to determine the survey area; conducting a parcel-by-parcel field survey to determine housing conditions citywide; and preparation of an analysis report that documents the identified needs, as well as the resources and anticipated actions to address those needs. The Housing Conditions Survey has been accepted by the City Council and was approved by CDBG in February 2014.

FIGURE 1:
Survey Area Map

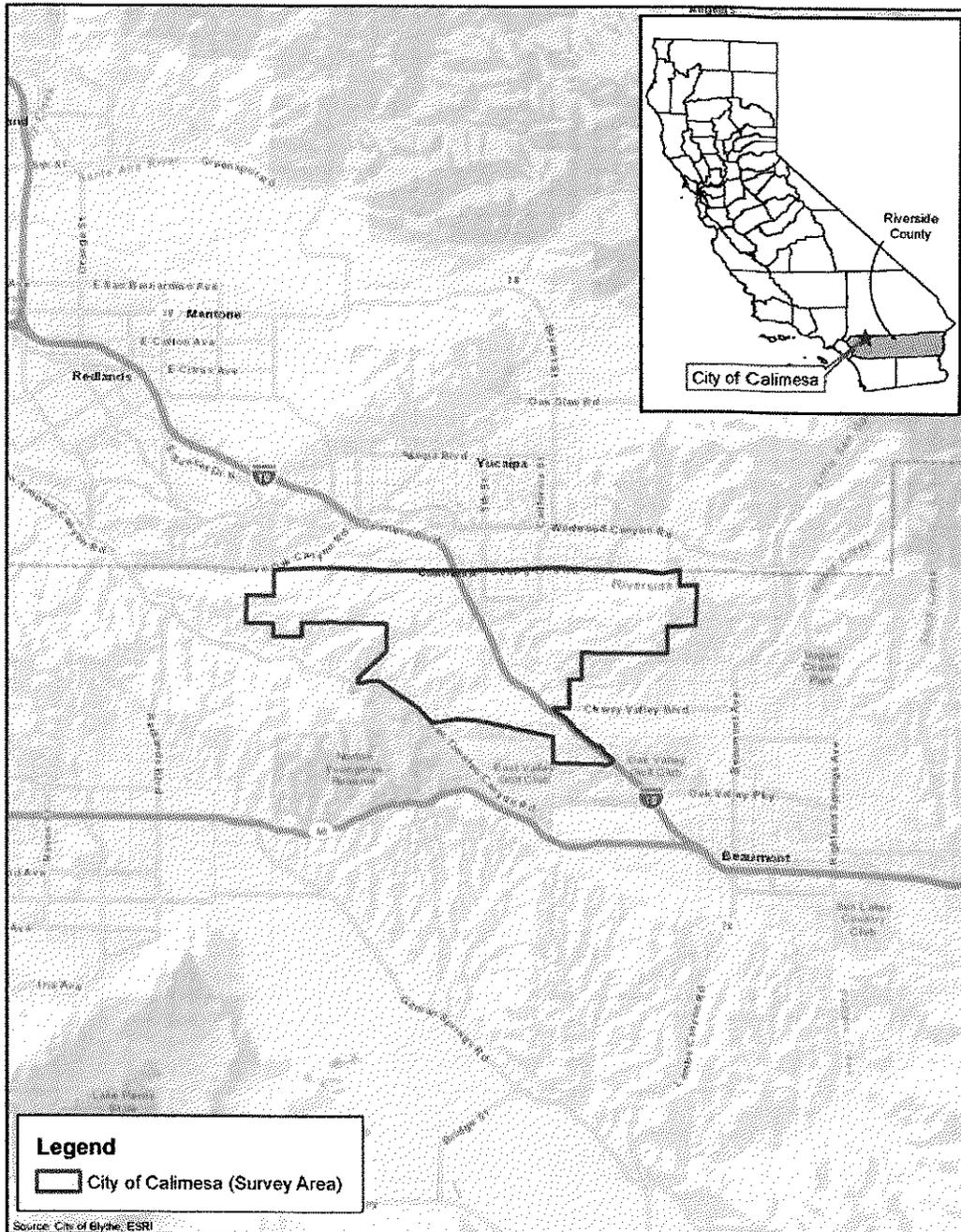


Figure 1
Survey Area
PMC

III. SURVEY METHODOLOGY

A citywide windshield Housing Conditions Survey was conducted by two teams of two persons. Each team was equipped with a GPS-enabled ArcPAD tablet PC, which was used to navigate and record housing condition data in ArcGIS for each parcel. The modular/mobile home parks (Big Oaks Garden, Californian, The Colony, Plantation on the Lake, Ponderosa, Rancho Calimesa, South Mesa, and Villa Calimesa) were surveyed with a completed handwritten housing conditions survey form (**Appendix A**).

Housing conditions were assessed by an exterior survey of quality, condition, and improvement action. Information compiled by the survey included five structural categories (foundation, roofing, siding, windows, and electrical) and two supplemental categories (frontage improvements and additional factors). Based on scores assigned to the five categories, each housing structure was rated as being in sound or dilapidated condition, or in need of minor, moderate, or substantial repairs. The information collected during the survey is summarized in **Table 2, Housing Conditions Survey Results**.

IV. DEFINITION OF HOUSING CONDITIONS

Each residential housing unit was scored according to structural criteria established by HCD. The types of structures surveyed were wood frame homes, modular homes, mobile homes, and masonry homes. Modular homes are prefabricated homes and were counted if they were on a permanent foundation. Mobile homes were counted on a case-by-case basis and were treated as a permanent unit when there was a built environment surrounding the unit, such as yards, plants, or garage. Units in RV parks or camper trailers were not counted as mobile home housing units.

As mentioned above, the five primary categories that were rated were foundation, roofing, siding, windows, and electrical, as well as two supplemental categories: frontage improvements and additional factors. Within each structural category, the housing unit is rated from “no repairs needed” to “replacement needed”. Points are aggregated for each unit and a designation is made as follows:

Sound – Nine or fewer points: a unit that appears new or well maintained and structurally intact. The foundation should appear structurally undamaged and there should be straight roof lines. Siding, windows, and doors should be in good repair with good exterior paint condition. Minor problems such as small areas of peeling paint and/or other maintenance items are allowable under this category.

Minor – 10 to 15 points: a unit that show signs of deferred maintenance, or which needs only one major component, such as a roof.

Moderate – 16 to 39 points: a unit in need of replacement of one or more major components and other repairs, such as roof replacement, painting, and window repairs.

Substantial – 40 to 55 points: a unit that requires replacement of several major systems and possibly other repairs (e.g., complete foundation work, roof structure replacement and re-roofing, painting and window replacement).

Dilapidated – 56 or more points: a unit suffering from excessive neglect, where the building appears structurally unsound and maintenance is nonexistent, not fit for human habitation in its current condition, may be considered for demolition, or, at minimum, major rehabilitation will be required.

V. OVERALL HOUSING CONDITIONS

According to the 2008–2012 American Community Survey, approximately 58 percent of Calimesa housing units were built before 1980. The majority of the city's housing (72 percent) was constructed in the 1960s, 1970s, 1980s, and 1990s. The older units are primarily located near the city center and on scattered large lots.

Based on the results of the survey detailed below, the city has very few housing units that are dilapidated or in need of substantial repairs. There are, however, some older housing units, some of which need minor to moderate rehabilitation.

As shown in **Table 2**, a total of 3,287 housing units were surveyed with a housing condition survey form for each unit in the entire Housing Conditions Survey area. The survey results are fully mapped out in **Appendix B** of this report. Of the units surveyed, 69.9 percent were found to be in sound condition; 30.1 percent of the units surveyed were in need of rehabilitation efforts ranging from minor to substantial; and no housing units were found to be in dilapidated condition. A total of 988 housing units were found to be in need of rehabilitation (minor, moderate, substantial conditions). Please refer to **Appendix C** for photographs of a housing unit from each designation (except dilapidated).

Typical structural defects observed included roofs in need of replacement (missing or peeling composition shingles, etc.), damaged siding, peeling paint, cracked foundations, and single-pane windows. Most of the housing units appeared to be structurally sound but were in need of rehabilitation, maintenance, and cosmetic improvements.

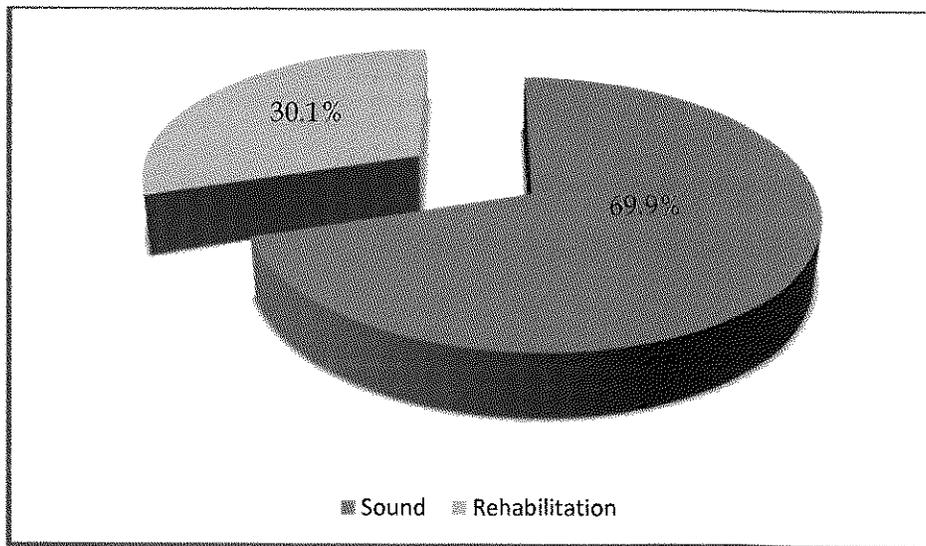
TABLE 2:
Housing Conditions Survey Results

Housing Condition	Number of Surveyed Units	Percentage of Surveyed Units
Sound	2,299	69.9%
Minor	874	26.6%
Moderate	107	3.3%
Substantial	7	0.2%
Dilapidated	0	0%
Total Units	3,287	100%

Source: PMC Housing Conditions Survey, May 2014

A housing unit is deemed in need of rehabilitation if it is classified as minor, moderate, or substantial. In the City of Calimesa, a total of 30.1 percent, or 988, of the 3,287 housing units are in need of some form of rehabilitation.

FIGURE 2:
Housing Units in Need of Rehabilitation



VI. HOUSING CONDITIONS BY HOUSING UNIT TYPE

As shown in **Table 3**, the community is made up primarily of single-family housing units, many of which are single-family homes, modular homes, or mobile homes. There are eight modular/mobile home parks in the City of Calimesa.

The table illustrates that over 85 percent of the single-family homes surveyed were in sound condition, with only 14.5 percent of the housing units requiring some form of repairs. All of the modular homes were in sound condition. This means little maintenance, if any, was needed. Mobile homes were the housing units with the highest need for rehabilitation. Only 10.5 percent of the mobile homes surveyed were in sound condition; 89.5 percent were in need of rehabilitation. The only units in all categories found to be in need of substantial repair were either attached or detached single-family homes. A total of seven units (0.2 percent) units were found to be in need of substantial repair.

The Household Income Survey shows that the highest number of low- and moderate-income households live in condominiums (50 percent) followed by mobile homes (40 percent).

TABLE 3:
Results by Housing Unit Type

Housing Type	Sound	Minor	Moderate	Substantial	Dilapidated	Housing Unit Type Total	Percent in Need of Rehabilitation
Single-Family Home	1,699	234	48	7	0	1,988	14.5%
Modular Home	513	0	0	0	0	513	0.0%
Mobile Home	82	639	59	0	0	780	89.5%
Duplex	5	1	0	0	0	6	16.7%
Total	2,299	874	107	7	0	3,287	-
Percent	69.9%	26.6%	3.3%	0.2%	0.0%	-	-

Source: PMC Housing Conditions Survey, May 2014.

VII. HOUSING CONDITIONS BY CENSUS TRACT

Table 4 shows the census tracts with the highest concentrations of housing units in need of rehabilitation. Census tract 438.23 is one of the two largest census tracts and it is located west of Interstate 10. This census tract has the highest concentration of housing units in need of rehabilitation (53.3 percent). Most housing units show that minor or moderate repairs are needed. According to the Household Income Survey performed by the City of Calimesa, this census tract also contains the highest percentage of low-income households (52 percent). On the other hand, the neighboring census tract 438.02 (directly east of Interstate 10) actually contains more housing units in the minor category than any other census tract surveyed, but only 30.9 percent of its housing units are in need of rehabilitation. This is also the census tract with the most housing units (1,955) and the one with the lowest percentage (46 percent) of low- and moderate-income households according to the Household Income Survey referenced above.

Census tracts 438.11 and 438.14 have the lowest percentage for need of rehabilitation, 25.4 percent and 20.9 percent, respectively. Even though census tract 438.14 has the lowest percentage of housing units that need rehabilitation, it has the highest percentage of low- and moderate-income households. In other words, it has higher poverty rates but less pervasive structural wear.

Both census tracts 438.02 and 438.23 have housing units that are in need of substantial rehabilitation. Please refer to **Appendix D** for a map of the results by census tract.

The City's Household Income Survey did determine that the majority of the City's residents are members of Target Income Group (TIG) households. This means that the City can undertake future housing rehabilitation activities on a citywide basis.

**TABLE 4:
Results by Census Tract**

Census Tract	Minor	Moderate	Substantial	Total Need Rehabilitation	Percentage
438.02	558	43	4	605	31%
438.11	134	14	0	148	25.4%
438.14	106	0	0	106	20.9%
438.23	76	50	3	129	53.3

VIII. CONCLUSION SUMMARY

The survey of the city's housing stock found that the overall condition of housing units in Calimesa is relatively sound. Only a little over 30 percent of the housing units in the community of Calimesa require some form of rehabilitation. Less than one (<1) percent of the homes surveyed were found to be in need of substantial repairs or were dilapidated. The housing units needing minor to substantial repairs should receive attention during the planning period.

The City takes a proactive approach toward housing conditions through its Housing Rehabilitation Loan Program, which began in 2005. According to the City's Housing Element, the City has used a combination of Community Development Block Grant (CDBG), Redevelopment Agency LMI, and HOME funds to provide rehabilitation assistance. The rehabilitation work performed has ranged from emergency and other minor home repairs to the total replacement of a manufactured home. As of July 2010, the City has rehabilitated a total of 44 housing units and the City intends to continue its housing rehabilitation efforts. The goal of the 2013-2021 planning period is for the rehabilitation of 80 more housing units. The City will also explore the possibility of offering rehabilitation assistance for rental units and will continue to apply for grant funding.

Programs which assist lower-income and/or elderly homeowners with home maintenance and repair should continue to be an important part of the City's housing program. Programs assisting mobile home owners with rehabilitation and maintenance also should continue, for housing units that are improperly or insufficiently maintained can develop hazardous conditions that may endanger those living within the unit and/or decrease their overall quality of life. Some effects that could arise from the conditions surveyed include roof leakage or increased utility use and rates from poorly sealed, broken, or single-paned windows. For these reasons, it is important to identify areas that are showing the sort of wear that could lead to these effects. Once these symptoms are identified, programs could be established to assist the occupants of these units to help rehabilitate the homes exhibiting some of the signs of stress, or help prevent a sound home from becoming otherwise.

APPENDIX A
Sample Housing Conditions Survey Form

HOUSING CONDITION SURVEY

Address: _____ City: CALIMESA

MAP # _____

Vacant: Yes No

For Sale: Yes No

Air conditioning: Yes No

CONSTRUCTION TYPE:

Wood Frame

Masonry

Mobile

Modular

Other _____

STRUCTURE TYPE:

Single Family with Detached Garage

Single Family with Attached Garage

Duplex

Multi-Family # of Units _____

Other _____

FRONTAGE IMPROVEMENTS IF APPLICABLE:

Curbs Yes No

Paved Street Yes No

Gutters Yes No

Sidewalks Yes No

Driveway Yes No

Adequate Site Drainage Yes No

#1 - FOUNDATION:

- 0 Existing foundation in good condition.
- 10 Repairs needed
- 15 Needs a partial foundation
- 25 No foundation or needs a complete foundation.

#4 - WINDOWS:

- 0 No repair needed.
- 1 Broken window panes
- 5 In need of repair.
- 10 In need of replacement.

#2 - ROOFING:

- 0 Does not need repair
- 5 Shingles missing
- 5 Chimney needs repair
- 10 Needs re-roofing
- 25 Roof structure needs replacement and re-roofing.

#5 - ELECTRICAL:

- 0 No repair needed.
- 5 Minor repair
- 10 Replace main panel.

#3 - SIDING/STUCCO:

- 0 Does not need repair.
- 1 Needs re-painting.
- 5 Needs to be patched and re-painted.
- 10 Needs replacement and painting.
- 10 Asbestos/Lead-Based. 12

STRUCTURAL SCORING CRITERIA
Sound: 9 or less
Minor: 10 - 15
Moderate: 16 - 39
Substantial: 40 - 55
Dilapidated: 56 and over

DILAPIDATED UNIT

56 A unit suffering from excessive neglect, where the building appears structurally unsound and maintenance is nonexistent, not fit for human habitation in its current condition, may be considered for demolition or at a minimum, major rehabilitation will be required.

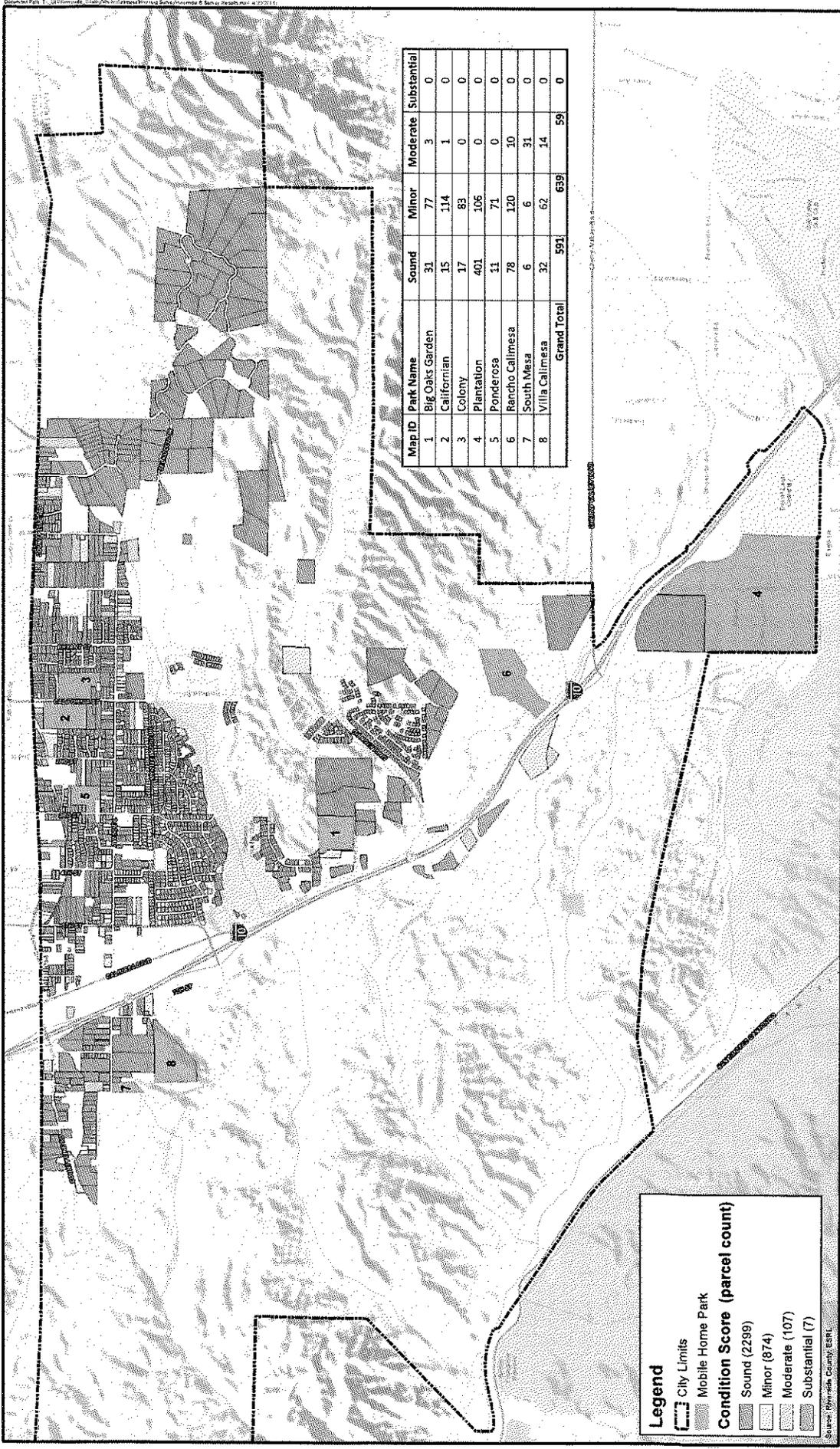
Points based on criteria outlined above	#1 Foundation	#2 Roofing	#3 Siding/Stucco	#4 Windows	#5 Electrical	TOTAL POINTS

Comments:

Surveyor _____

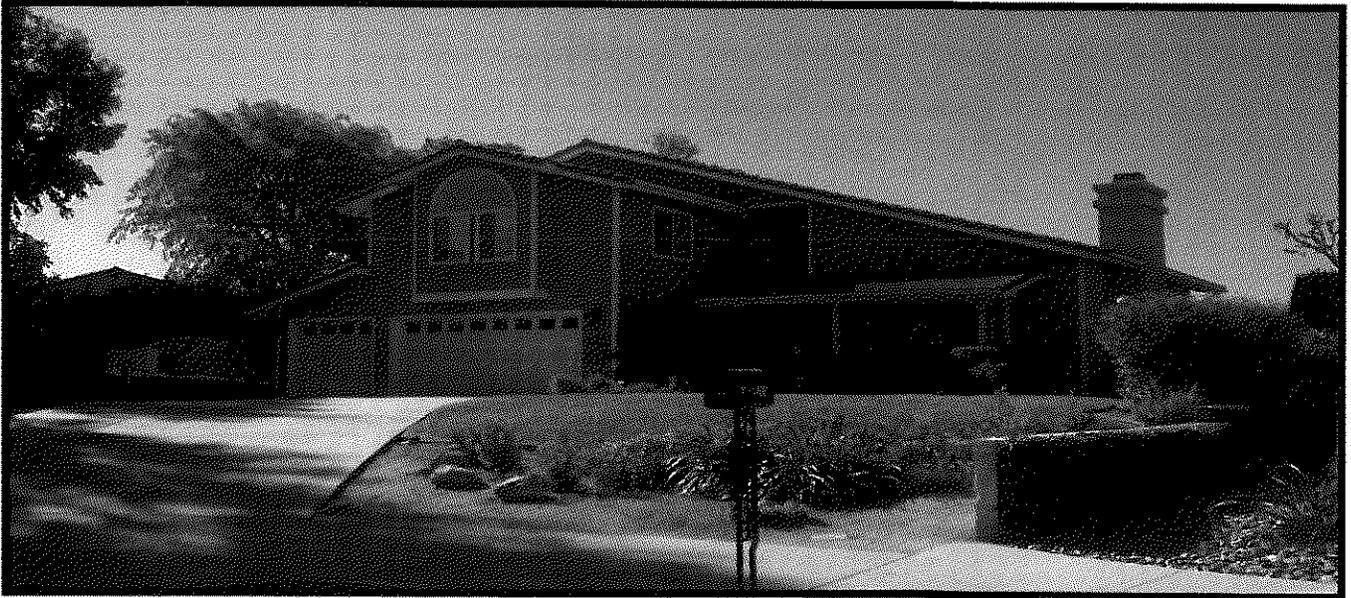
Date _____

APPENDIX B
Housing Conditions Survey Results

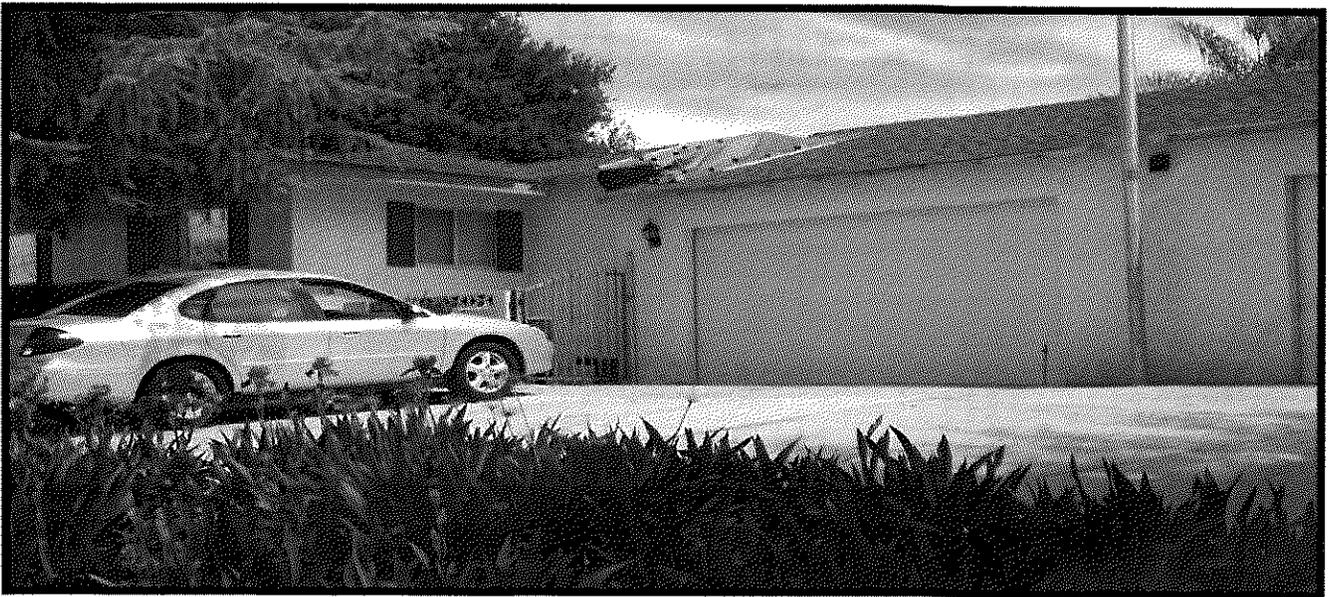


APPENDIX C
Photographs of Housing Conditions

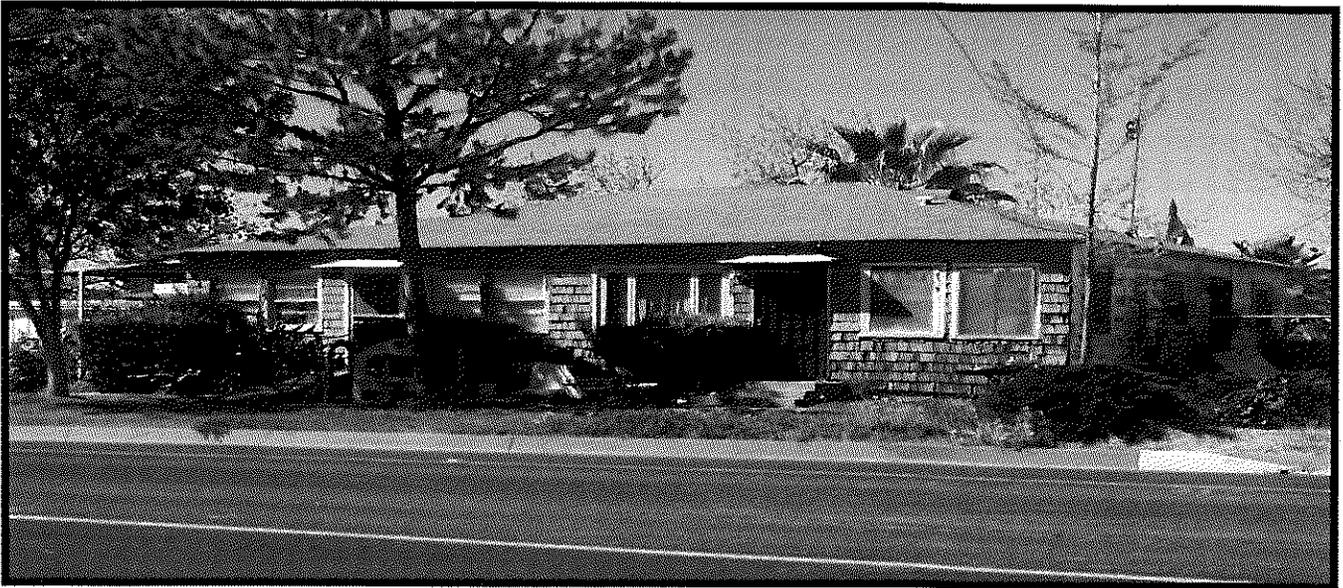
APPENDIX C Photographs



Sound: The housing unit appears new or well maintained and structurally intact. The foundation appears structurally undamaged and the roof lines are straight. Siding, windows, and doors appear in good repair with good exterior paint condition. Minor problems such as small areas of peeling paint and/or other maintenance items are allowable under this category.



Minor: The housing unit shows signs of deferred maintenance, or needs only one major component, such as a new roof.

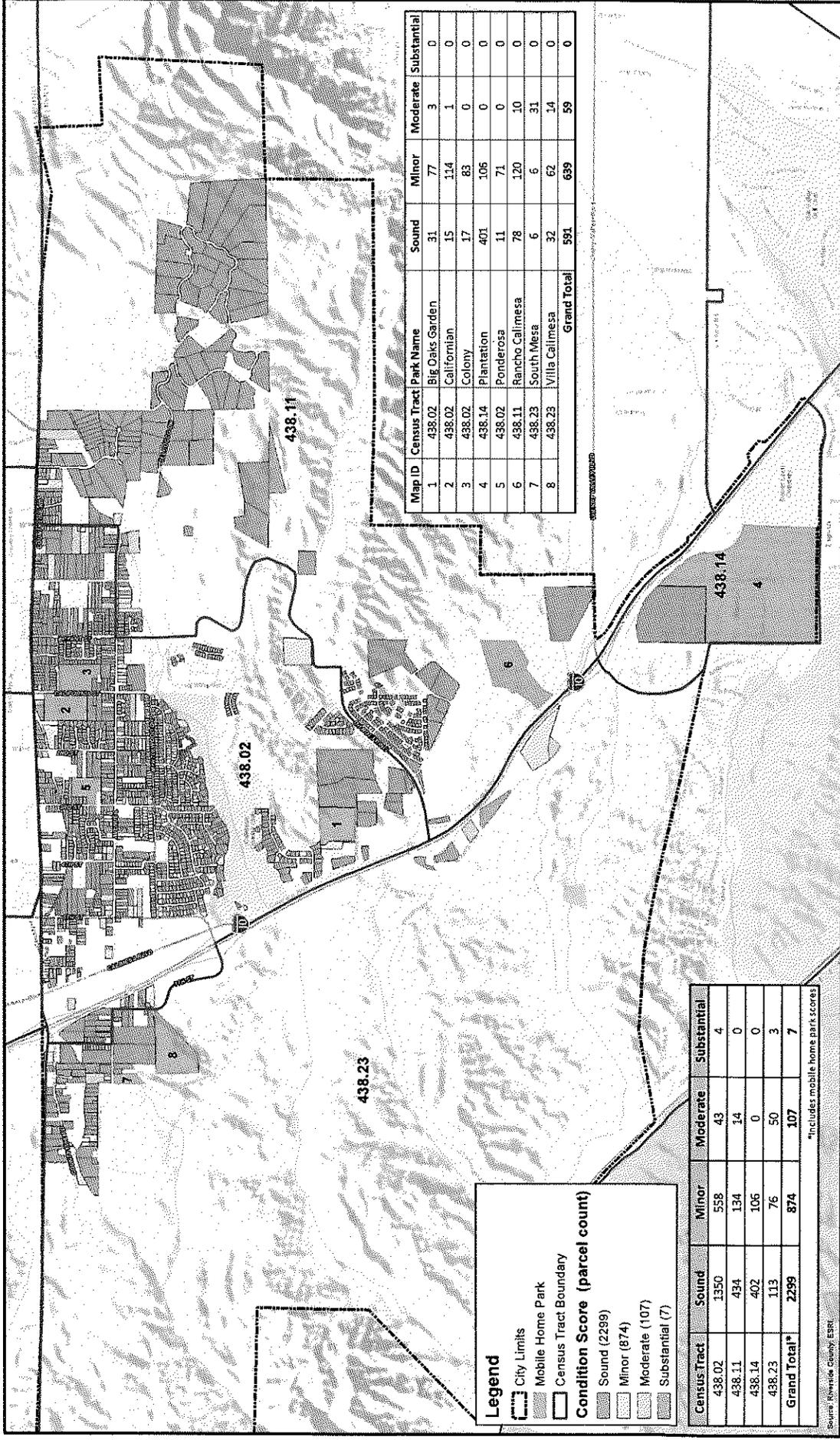


Moderate: The housing unit needs replacement of one or more major components and other repairs, such as roof replacement, painting, and window repairs.



Substantial: The housing unit requires replacement of several major systems and possibly other repairs (e.g. complete foundation work, roof structure replacement and re-roofing, as well as painting and window replacement).

APPENDIX D
Results by Census Tract



Map ID	Census Tract	Park Name	Sound	Minor	Moderate	Substantial
1	438.02	Big Oaks Garden	31	77	3	0
2	438.02	Californian	15	114	1	0
3	438.02	Colony	17	83	0	0
4	438.14	Plantation	401	106	0	0
5	438.02	Ponderosa	11	71	0	0
6	438.11	Rancho Calimesa	78	120	10	0
7	438.23	South Mesa	6	6	31	0
8	438.23	Villa Calimesa	32	62	14	0
Grand Total			591	639	59	0



STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: RESOLUTION OF INTENTION TO CERTIFY SOLID WASTE DELINQUENT ACCOUNT LIEN LIST.

MEETING DATE: June 2, 2014

PREPARED BY: Darlene Gerdes, City Clerk

RECOMMENDATION: That the City Council adopt Resolution No. 2014-16 A Resolution providing a Notice of Intention to set the time and place for a Public Hearing on July 21, 2014 at 6:00 p.m. regarding forwarding amounts remaining unpaid on the Solid Waste Lien List to the County of Riverside for addition to the 2014-2015 property tax rolls as special assessments.

DISCUSSION: Due to the need for the City to be in compliance with AB939, mandatory trash collection has been implemented citywide. In 1996, the City of Calimesa entered into an agreement with Cherry Valley Sanitation Service, Inc. for the collection, transportation, recycling, composting and disposal of solid waste and construction debris and for providing temporary bin/rolloff services in the City of Calimesa. On November 1, 2003 the Solid Waste Franchise Agreement was transferred from Cherry Valley Sanitation, Inc. to CR&R Incorporated. The current franchise agreement with CR&R, Inc. is for a term of ten (10) years commencing April 1, 2008.

Chapter 8.30 of Title 8 of the Calimesa Municipal Code provides for the collection of solid waste delinquent accounts through liens on real property. Section 8.30.560 states that the City Council shall fix a time, date and place for a hearing and report any objections or protests thereto. The attached Resolution No. 2014-16 sets the time and place for a public hearing on July 21, 2014 at 6:00 p.m.

CR&R, Inc. has indicated that the current proposed lien list represents all delinquent cases where the property owner has been made aware of the service or was the person subscribing to the service. In addition to the regular billing process, each property owner and service subscriber appearing on the proposed lien list will receive a letter describing the status of their account and notice of the public hearing date. It is expected that the list will consist of approximately delinquent accounts, including both residential and commercial customers. At the City Council meeting of July 21, 2014, staff will present the final lien list for certification. Any property owner who has not made appropriate arrangements for payment with CR&R, Inc. will be included on this list. However, the deadline for making any such arrangements will be 5:00 p.m. on July 15, 2014 in order to accommodate those cases

that may not be resolved in the property owner's favor at the final protest hearing.

FISCAL IMPACT: The direct costs associated with collecting delinquent accounts through the lien provisions are borne by CR&R, Inc. In addition the City will collect \$25.00 per each delinquent account certified and presented for the property tax roll to cover any administrative costs incurred by the City. There is no further fiscal impact.

ATTACHMENTS:

Attachment A: Resolution No. 2014-16

RESOLUTION 2014-16

A RESOLUTION OF THE CITY COUNCIL OF CITY OF CALIMESA, CALIFORNIA PROVIDING NOTICE OF INTENTION TO FORWARD AMOUNTS REMAINING UNPAID ON THE CERTIFIED SOLID WASTE LIEN LIST TO THE COUNTY OF RIVERSIDE FOR ADDITION TO THE 2014-2015 PROPERTY TAX ROLLS AS A SPECIAL ASSESSMENT AND ORDERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO.

WHEREAS, Chapter 8.30 of Title 8 of the Calimesa Municipal Code provides for collection of solid waste delinquent accounts through liens on real property, and further by annually forwarding amounts remaining unpaid to the County of Riverside for addition to the property tax rolls as a special assessment; and

WHEREAS, the City Council will hold a public hearing on the certified solid waste lien list on July 21, 2014, whereby any and all persons having objections to the assessment may appear and show cause why said assessment should not be levied.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the assessment shall be collected at the time and in the same manner as County taxes are collected.

Section 2. That a report shall be filed with City Council which shall annually conduct a hearing at which each delinquent party shall have an opportunity to protest and explain why their delinquency should not appear on the list to be certified.

Section 3. That the hearing for fiscal year 2014-2015 assessments will be held on the 21st day of July 2014, at the hour of 6:00 p.m. in the Norton Younglove Multipurpose Center, 908 Park Avenue, in the City of Calimesa and any and all persons having any objections to the assessment may appear and show cause why said assessment should not be levied.

Section 4. That published notice shall be made at least ten days prior to the date of hearing.

PASSED, APPROVED AND ADOPTED this 2nd day of June 2014.

WILLIAM DAVIS, MAYOR

ATTEST:

DARLENE GERDES, CITY CLERK



Agenda Item No. 8

STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: PRELIMINARY APPROVAL OF THE ENGINEERS REPORT FOR LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 91-1 AND ADOPTION OF A RESOLUTION SETTING THE PUBLIC HEARING FOR THE ENGINEERS REPORT FOR LANDSCAPING AND LIGHTING DISTRICT NO. 91-1 FOR FISCAL YEAR 2014/2015.

MEETING DATE: June 2, 2014

PREPARED BY: Michael Thornton, City Engineer

RECOMMENDATION: That the City Council Adopt Resolution No. 2014-17, A Resolution of the City Council of the City of Calimesa to Initiate Proceedings, Preliminary Approval, and set the Public Hearing for the Engineer's Report for Landscaping and Lighting District No. 91-1 for fiscal Year 2014/2015.

DISCUSSION: Each year the Landscaping and Lighting Act of 1972 requires that a detailed Engineer's Report is prepared, filed, and approved by the City Council for the annual levy of assessments for the City of Calimesa. The City of Calimesa maintains landscaping, street lighting, traffic signals, parks, and open space areas within the Citywide Landscaping and Lighting District No. 91-1. The Engineer's Report for 2014/2015 gives details of the District, the District's budget and how the anticipated assessments will be levied on the parcels within the District.

The attached resolution and Engineer's Report initiates the proceedings for the annual levy of assessments, preliminarily approves the Engineer's Report, and sets a time and date for the public hearing. The Engineer's Report and resolution will confirm and levy assessments upon each parcel within the District. The basic assessment for a single-family residence is \$21.50. The total annual assessment for the City of Calimesa Landscaping and Lighting District No. 91-1 is \$77,554.00. There is no anticipated increase in the annual assessments; therefore, Proposition 218 does not affect the proceedings.

FISCAL IMPACT: The costs to the City attributable to the operation of the District are reimbursable from the proceeds of the District. However the administration costs, which include the cost for the preparation of the annual Engineer's Report, City administration overhead, and County submittal fee, are taken from the general fund.

ATTACHMENTS:

Attachment A: Resolution No. 2014-17, Resolution of the City Council of the City of Calimesa of Preliminary Approval of the Engineer's Report for Landscaping and Lighting District No. 91-1 for fiscal Year 2014/2015.

Attachment B: Preliminary Engineer's Report for Landscaping and Lighting District No. 91-1

RESOLUTION NO. 2014-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR THE CITY OF CALIMESA, LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 91-1, AND THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN SUCH DISTRICT FOR FISCAL YEAR 2014/2015 AND ORDERING THE PREPARATION AND FILING OF AN ANNUAL ENGINEER'S REPORT IN CONNECTION THEREWITH; PRELIMINARILY APPROVING THE ANNUAL ENGINEER'S REPORT FOR THE CITY OF CALIMESA LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 91-1, FOR FISCAL YEAR 2014/2015 AND DECLARING ITS INTENTION TO ORDER THE ANNUAL LEVY OF ASSESSMENTS, TO LEVY AND COLLECT ANNUAL ASSESSMENTS WITHIN SAID DISTRICT AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS

THE CITY COUNCIL OF THE CITY OF CALIMESA FINDS, DETERMINES, ORDERS AND RESOLVES AS FOLLOWS:

Section 1. The City Council hereby proposes to levy annual assessments for the existing City of Calimesa Landscape and Lighting Maintenance District No. 91-1 ("District") and to levy and collect assessments against the lots and parcels of land within such District to pay for the costs and expenses of the improvements described in Section 3, for the fiscal year commencing July 1, 2014 and ending June 30, 2015, pursuant to the Landscaping and Lighting Act of 1972, being Part 2 of Division 15 of the California Streets and Highways Code ("Act") and as provided by Article XIII D of the California Constitution.

Section 2. The general location and boundaries of the District are shown on maps on file in the office of the City Clerk, and are incorporated herein by reference, and open to public inspection.

Section 3. The proposed improvements may be briefly described as follows: the installation, construction or maintenance of any authorized improvements under the Act, including, but not limited to, landscape and lighting improvements and any facilities which are appurtenant to any of the aforementioned of which are necessary or convenient for the maintenance or servicing thereof.

Section 4. The City has retained TKE Engineering Inc. for the purpose of assisting with the Annual Levy of the District, including the preparation and filing of an Engineer's Report (hereafter referred to as the "Report") with the City Clerk in accordance with Article XIII D, Section 4 of the California Constitution and Article 4 (commencing with Section 22565) of Chapter 1 of the Act for fiscal year 2014/2015 commencing July 1, 2014 and ending June 30, 2015.

Section 5. The City Council has carefully examined and reviewed the Report, and the Report is hereby approved as filed.

Section 6. The City Council hereby declares its intention to order the annual levy of assessments for the District and to levy and collect assessments against the assessable lots and parcels of land within the District for that portion of the fiscal year commencing July 1, 2014 and ending June 30, 2015 to pay the costs and expenses of the improvements described in Section 3.

Section 7. Reference is hereby made to the Calimesa Citywide Landscaping and Lighting Maintenance District No. 91-1, Engineer's Annual Levy Report, on file in the office of the City Clerk and open to public inspection, for full and detailed description of the improvements, the boundaries of the District and the proposed assessments upon assessable lots and parcels of land within the District.

Section 8. Lot or parcels within the District that are owned or used by any county, city, city and county, special district or any other local or regional governmental agency, the State of California or the United States, shall be assessed unless the City demonstrates by clear and convincing evidence, that such lots or parcels receive no special benefit from the proposed improvements.

Section 9. Notice is hereby given that Monday the 21st day of July, 2014 at 6:00 p.m. in the City Council Chambers of the City Hall of the City of Calimesa, is the time and place fixed for the public hearing by the City Council on the question of the levy and collection of assessments for fiscal year 2014/2015 against lots and parcels of land within the District. At the hearing, all interested persons shall be afforded the opportunity to hear and be heard.

Section 10. The City Clerk is hereby authorized and directed to give notice of the public hearing as set forth in Section 10 in accordance with the law.

PASSED, APPROVED, AND ADOPTED this 2nd day of June 2014.

WILLIAM DAVIS, MAYOR

ATTEST:

DARLENE GERDES, CITY CLERK

The Preliminary Engineer's Report for Landscaping and Lighting Maintenance Dist. No. 91-1 will be provided under separate cover prior to the meeting.



Agenda Item No. 9

STAFF REPORT

CITY OF CALIMESA CITY COUNCIL MEETING

SUBJECT: Summer Meeting Schedule of the City Council
MEETING DATE: June 2, 2014
PREPARED BY: Darlene Gerdes, City Clerk
PRESENTED BY: Randy Anstine, City Manager
Darlene Gerdes City Clerk /HR & Risk Manager

RECOMMENDATION: That the City Council provide direction to staff pertaining to the 2014 summer meeting schedule.

SUMMARY: The 2013 summer meeting schedule resulted in the cancellation of the second meeting in the months of June, July and August. Staff would like to receive Council direction for modifications to the 2014 summer meeting schedule.

The regular City Council meeting schedule for 2014 is as follows:

Monday, June 2nd
Monday, June 16th
Monday, July 7th
Monday, July 21st
Monday, August 4th
Monday, August 18th

Public Hearings have been noticed for the June 16th meeting and will be noticed for the July 21st meeting for the Annual Assessments of the LLMD, Delinquent Solid Waste and Weed Abatement. The County of Riverside's deadline for the submittal of annual assessments is August 11, 2014.

Staff would respectfully request that only one meeting be considered for cancellation, as there is a need to hold the other meetings as scheduled. Staff would request that the August 18th meeting be cancelled.

Also, staff would like to schedule a Fiscal Year 2014/2015 budget study session for a date between June 6th and June 10th, with the intention to have the budget ready for adoption at the regular June 16, 2014 meeting.